

EXPRESSION OF INTEREST (EOI)

for appointment as

Consultants of TOMCOM

*[From Indian Companies/Agencies to procure Demand letters (vacancies)
for recruitment of Indians to work on an Employment Visa in Foreign
Countries.]*

Chief Executive Officer
Telangana **Overseas** Manpower **Company**,
Hyderabad.
License No.B-0730/Tel/Com/1000+/5/9160/2015

Background

- Telangana Overseas Manpower Company Limited (TOMCOM), a registered recruitment agency under the Department of Labour, Employment, Training and Factories, Government of Telangana was formed to cater to needs of Telangana youth for abroad placements. TOMCOM was incorporated on 05.08.2015 under Companies Act vide CIN U74900TG2015SGC100079 by Ministry of Corporate Affairs, Government of India. It was granted overseas recruitment license vide Rc.No.B-0730/TEL/COM/1000+5/9160/2015, Dt.03.02.2016 by Ministry of External Affairs, Government of India.

Objectives of TOMCOM

- To train workers to match overseas standards.
- To organize Skill Upgradation and Skill Development programmes.
- To equip the workers with necessary skills to meet the demands of the international market.
- To organize meetings with overseas employers.
- To conduct meetings of recruiting agents, training of trainers workshops, etc.
- To provide travel, passport, visa and stamping assistance.
- To familiarize workers with overseas work conditions, work environment and foreign culture.
- To forecast the job market demands in other countries and advise the Government accordingly.

Strengths of TOMCOM

- Government undertaking.
- Government patronage and reliable support.
- Genuine vacancies.
- Check on the recruitment costs.
- Transparency in functioning.
- Post recruitment verification.

- Partnership with skill development institutions/centre (NAC, NSDC), ITI's, Employment office.

Appointment of Consultants

In order to increase the business volume of TOMCOM, it is proposed to appoint Indian and foreign companies/agencies as consultants of TOMCOM. The mandate of consultants is to bring the demand letters (vacancies) from foreign employers across the globe. Other objectives include:

1. To make the brand of TOMCOM more broad-based and visible.
2. To increase the number of overseas job placements through TOMCOM
3. To explore new and emerging markets in addition to gulf countries.
4. To facilitate skill upgradation/training of the unemployed youth of Telangana.
5. To ensure safe and legal migration of aspiring migrant workers.

Terms and Conditions: The consultants are expected

1. To get placement mandates (demand letters) from foreign employers in the name of TOMCOM.
2. To engage with foreign employers regularly to get new business for TOMCOM.
3. To coordinate with the foreign employers and TOMCOM after placement orders are received, to make the process of recruitment smooth and safe.
4. To share the skill requirements of foreign employers with TOMCOM in advance, so that necessary skill training may be imparted to the candidates who have registered in TOMCOM website before they attend the interview.
5. The consultant should not collect any fees/amount/charges from the selected candidates either directly or indirectly.
6. The consultants should not appoint any sub-agents on their behalf.
7. The services of the Consultant will be terminated at any time, if his/her activities are against the business interests of TOMCOM.
8. The consultants to promote Safe and Legal Migration to the destination country.

Eligibility Criteria

1. The Indian/Foreign company/agency should be a registered overseas recruitment agency with the Ministry of External Affairs, Government of India.
2. The Indian/Foreign company/agency should be registered in India/Abroad under respective countries Acts, having experience as consultants in obtaining vacancies from overseas employers.
3. Preference would be given to a company/agency that can give at least 100 vacancies per quarter to TOMCOM.
4. Preference will also be given to the companies which have their presence in multiple countries.

Instructions to Companies/Agencies who would like to be appointed as Consultants of TOMCOM:

1. The interested company/agency should provide proof of eligibility criteria, with proof of previous experience as consultant along with the application form by email to tomcom.gmts@gmail.com or manager.tomcom@gmail.com
2. The last date for the receipt of EoI is.....
3. The CEO, TOMCOM reserves the right to accept or reject the EoI from the applicant without assigning any reason whatsoever.

Chief Executive Officer
Telangana Overseas Manpower Company
Mallepally Campus
Hyderabad - 57

Application form for appointment as consultants of TOMCOM to bring in placements mandate from Foreign Companies for recruitment of Indians on Employment Visa.

1	Name of the Company/Agency:	
2	Registration number of the company/firm/Agency:	
3	Country:	
4	Address:	
5	Contact No.	
6	Email ID.	
7	Details of Previous Experience:	
8	Number of years in the overseas recruitment field:	
9	Experience in inter-state (local) recruitments:	
10	Number of candidates placed:	
11	Names of the countries placed:	

12	List of companies where candidates were placed:	
13	List of sectors where the candidates were placed:	
14	Previous Experience in providing skill training for overseas recruitment: (Yes/No) (if yes provide the details)	
15	Number of Abroad vacancies the Company / Agency would be providing to TOMCOM.	
	a. Country:	
	b. Sector:	
	c. Category of workers white/Blue collar etc.:	
	d. Approximate number of vacancies (Monthly / Quarterly / Yearly)	

Authorised Signatory

Name of the agency

with complete address