

TELANGANA OVERSEAS MANPOWER COMPANY LTD.

(A Government of Telangana State Undertaking)

REQUEST FOR PROPOSAL

22 May 2023

RFP: Appointment of Course Coordinator (NCLEX)

RFP Due Date: 29/05/2023

I. Background:

TOMCOM (Telangana Overseas Manpower Company Ltd.) is a Government of Telangana State undertaking established with the mandate to facilitate training & job placement of employable youth from Telangana State in foreign countries like the US, Canada, Australia, Europe, Japan, the Gulf countries, etc.

II. The Proposals:

Proposals/applications are invited from experienced candidates, preferably postgraduates in nursing/other fields, for appointment to the post of Course Coordinator (NCLEX), who will facilitate the conduct of the NCLEX training program, provided by TOMCOM to the nursing graduates of Telangana State for preparing them to take the NCLEX (National Council Licensure Examination). Qualifying NCLEX is mandatory for the job of a Registered Nurse in the USA and Canada. The training will be delivered by a partner appointed by TOMCOM and conducted at TOMCOM/government facility or online. TOMCOM will facilitate the placement of NCLEX passed candidates abroad in the USA and Canada. The course coordinator will supervise the complete NCLEX course delivery, suggesting appropriate corrective measures to be taken, if any. The specific requirements are given below:

1. **Name of the Post:** Course Coordinator (NCLEX)
2. **Job Description:** Supervision of NCLEX training course (Offline or online)
3. **Batches & Students:** One, two or more batches consisting of 60 students each
4. **Target:** Qualify in NCLEX exam
5. **Duration of the Course:** 60 Hours (2 months approx.)

III. Eligibility:

Experienced candidates having knowledge of nursing education and NCLEX examination and interested to partner with TOMCOM in conducting the proposed NCLEX training programme may furnish their CV.

IV. Financials

Interested candidates should state their expected remuneration and outline the period for which they are willing to work (Min. 2 months).

V Submission of Proposal: The proposal should be submitted through email to tomcom.officer@gmail.com and tomcom.gmts@gmail.com on or before the due date, i.e., 29/05/2023 before 5 pm.

VI Selection: The proposals received by email will be evaluated and the candidate found suitable to the requirements of TOMCOM will be finalized and intimated.

VII Contact Details:For further details, please contact

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General Manager, TOMCOM
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Sd/-

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TOMCOM